

**Crossnore Presbyterian Church**

200 Chapel Drive

PO Box 386

Crossnore, NC 28616-0386

Telephone 828-733-1939

[cpcpcusa@gmail.com](mailto:cpcpcusa@gmail.com)

[www.CrossnorePresbyterian.org](http://www.CrossnorePresbyterian.org)

**Wedding Check List**

- \_\_\_\_\_ Wedding Information Sheet completed, signed, and returned to CPC.
- \_\_\_\_\_ Church Parking Attendant assigned.
- \_\_\_\_\_ Mailed "Information for the Florist" document to the florist.
- \_\_\_\_\_ Called minister and scheduled counseling sessions.
- Other Minister:
  - \_\_\_\_\_ Mailed Letter of exception to Wedding Committee.
  - \_\_\_\_\_ Letter of request and copy of certification mailed.
  - \_\_\_\_\_ Letter of certification and confirmation of counseling sessions sent to  
CPC.
- \_\_\_\_\_ Mailed \$ 100.00 security deposit fee to CPC to reserve church use.
- \_\_\_\_\_ Contacted CPC Music Director, Kathy Hutcheson at 828-733-0928 for  
permission to use organ or piano.
- \_\_\_\_\_ Florist contacted CPC regarding set-up and clean-up times.
- \_\_\_\_\_ Notified CPC on disposition of Floral arrangements.  
(Donate to CPC or use at reception.)
- \_\_\_\_\_ Mailed \$600.00 "Church Use Fee" to CPC four weeks before wedding date.
- \_\_\_\_\_ Notified Church on the arrival time for dressing.